



## PRIVACY NOTICE - McMaster Family Health Team

### How we protect your Privacy:

- The Physicians and staff at the McMaster Family Health Team treat your personal health information with respect and sensitivity in accordance with the Ontario *Personal Health Information Protection Act, 2004* (PHIPA) and all other applicable laws.
- We take steps to protect your personal health information from theft, loss and unauthorized access, copying, modification, use, disclosure and disposal.
- We conduct audits and investigations to monitor and manage our privacy compliance.
- We take steps to ensure that our physicians and staff and any other person who performs services for us protects your privacy.

### Collection of personal health information:

We collect personal health information about you, either directly from you or the person legally acting on your behalf. The personal health information that we collect may include, your name, date of birth, address, health history, medications, allergies, etc. Occasionally, we collect personal health information about you from other sources (for example, hospital or specialist visits) if we have obtained your consent to do so or if the law permits.

### Uses and disclosures of personal health information:

We use and disclose your personal health information:

- To treat and provide you with health care
- To communicate or consult about your health care with your health care providers (for example hospitals, other doctor(s) and health care providers, labs, x-ray facilities) including viewing and sharing necessary information about your health care through electronic medical information systems. If you would like more information about the electronic medical information systems, please speak with your health care provider or our Privacy Contact.
- To get payment for your treatment and care including from OHIP, WSIB, private insurance companies that you have a plan with.
- To plan, administer and manage our internal operations.
- For quality improvement and patient safety activities.
- To comply with legal and regulatory requirements, and fulfill other purposes permitted or required by law.

### Your choices:

You may access and/or request that corrections be made to your records of personal health information, or withdraw your consent for some of the above uses and disclosures (subject to legal obligations) by getting in touch with our Privacy Contact.

### For more information or to raise a concern, contact:

Jill Berridge  
Clinic Director  
McMaster Family Practice  
905-525-9140 x28934

Barb Flaherty  
Clinic Director  
Stonechurch Family Health Centre  
905-575-1744 x340

### For more information about your privacy rights, or if you are unable to resolve a problem directly with our Privacy Contacts, you may contact:

Information and Privacy Commissioner of Ontario  
2 Bloor St. E., Suite 1400, Toronto, ON M4W 1A8  
Phone: 416-326-3333 or toll-free 1-800-387-0073  
Email: [info@ipc.on.ca](mailto:info@ipc.on.ca)